



Board of Trustees

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Regular Meeting Minutes
Thursday, April 28, 2016, 2:00 PM
Library/Community Center

Mary Fatsi called the meeting to order at 2:02 PM in the Library/Community Center.

Members Present: Mary Fatsi, Robert LaChance, Michael Lajeunesse,, Anna Naum,
and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: None

Secretary's Report:

- 1- **Aileen Witkowski moved and Anna Naum seconded the motion to accept the Secretary's Report as written.** There was no discussion. **The motion carried unanimously.**

Correspondence:

- 1- Alison Boutaugh read Sally White's resignation letter to the Board.
- 2- **Anna Naum moved and Aileen Witkowski seconded the motion to accept Sally White's resignation.** There was no discussion. **The motion carried unanimously.**

Financial Report:

- 1- **Anna Naum moved and Robert LaChance seconded the motion to accept the Financial Report.** There was no discussion. **The motion carried unanimously.**

Director's Report:

- 1- **Aileen Witkowski moved and Anna Naum seconded the motion to accept the Director's Report.** Discussion pertained to items on the report. **The motion carried unanimously.**

Old Business:

- 1- Buildings and Grounds:
 - a. Alison Boutaugh mentioned that the Board of Selectmen had received a quote from a local company to repair the building's sprinkler system.
 - b. Alison Boutaugh reviewed the findings of the Library/Community Center's HVAC System Study conducted by Tighe & Bond.
 - c. Alison Boutaugh notified the Board that there will be a follow-up meeting on the Tighe & Bond study by the Board of Selectmen at the Library/Community Room on May 3, 2016 at 11:00 A.M. Board members were encouraged to attend.
 - d. Alison Boutaugh mentioned that the landscaping around the grounds need attention.
- 2- 3D Printer:
 - a. The Board was treated to a demonstration of the new 3D printer.
- 3- FY17 Budget:
 - a, Alison Boutaugh notified the Board that the town's final budget workshop is being held this evening.
- 4- **Anna Naum moved and Robert LaChance seconded the motion to accept the report on Old Business.** There was no further discussion. **The motion carried unanimously.**

New Business: None

Citizen's Comments: None

Trustee's Comments: None

Announcements:

- 1- The next Regular Meeting will be held on Thursday, May 19, 2016, at 2:00 PM, at the Library/Community Center.

Adjournment:

- 1- Mary Fatsi adjourned the meeting at 3:04 PM.



Linda Kaplan
Recording Secretary

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