



## *Board of Trustees*

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**Special Meeting Minutes  
Thursday, July 28, 2016, 2:00 PM  
Library/Community Center**

Mary Fatsi called the meeting to order at 2:03 PM in the Library/Community Center.

Members Present: Mary Fatsi, Kathleen Herbert, Robert LaChance, Anna Naum,  
and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: Michael Lajeunesse

*Secretary's Reports:*

- 1- **Aileen Witkowski moved and Anna Naum seconded the motion to accept the June 16, 2016 Regular Meeting Secretary's Report as written.** There was no discussion. **The motion carried unanimously.**
- 2- **Kathleen Herbert moved and Anna Naum seconded the motion to accept the June 29, 2016 Special Meeting Secretary's Report as written.** There was no discussion. **The motion carried unanimously.**

*Correspondence:* None

*Financial Report:*

- 1- **Anna Naum moved and Aileen Witkowski seconded the motion to accept the Financial Report as presented.** There was no discussion. **The motion carried unanimously.**

*Director's Report:*

- 1- Alison Boutaugh reviewed possible changes in internet access and charges over the next two years due to cuts by the State.
- 2- **Anna Naum moved and Aileen Witkowski seconded the motion to accept the Director's Report as presented.** There was no further discussion.. **The motion carried unanimously.**

*Old Business:*

1- Buildings and Grounds:

- a. Alison Boutaugh reviewed the need to replace the sprinkler system pipes soon due to leaks. She reminded the Board that a walkway will need to be established in the attic space in order to access the system.
- b. Alison Boutaugh mentioned that she is anticipating information soon from the Board of Selectmen regarding the replacement of the failing cooling tower.
- c. The Board discussed installing a new security system with better cameras in response to the most recent occurrence of vandalism to the building.

2- The FY17 Budget:

- a. Alison Boutaugh reviewed the FY17 budget.
- b. Alison Boutaugh discussed the need for library staff to explain to library patrons how library services have been impacted by the town's budget cuts to the library. The Board of Trustees approved the decision.

*New Business:* None

*Citizen's Comments:* None

*Trustee's Comments:*

- 1- Robert LaChance stated that he would like to discuss closing the library on Saturdays. The Board of Trustees agreed to add the topic to the September Regular Meeting agenda..

*Announcements:*

- 1- As a reminder: the August 18th Regular Meeting was canceled at the June 16, 2016 meeting.
- 2- The next Regular Meeting will be held on Thursday, September 15, 2016 at 2:00 PM at the Library/Community Center.

*Adjournment:*

- 1- Mary Fatsi adjourned the meeting at 3:08 PM.



Linda Kaplan  
Recording Secretary

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Library Board of Trustees  
July 29, 2016