



Board of Trustees

Page 1 of 2

Regular Meeting Minutes

Thursday, January 18, 2018, 2 PM

Library Meeting Room at the Library/Community Center

Members Present: Mary Fatsi, Robert LaChance, Donna Lynch, Anna Naum, Bernadette Quercia, and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: None

The meeting was called to order at 2 PM.

Secretary's Report:

- 1- Aileen Witkowski moved and Anna Naum seconded the motion to accept the Secretary's Report as presented . There was no discussion. The motion carried unanimously.**

Correspondence: None

Financial Report:

- 1- Anna Naum moved and Bernadette Quercia seconded the motion to accept the Financial Report. There was no discussion. The motion carried unanimously.**

Director's Report:

- 1- Alison Boutaugh reviewed the Director's Report.**
- 2- Aileen Witkowski moved and Bernadette Quercia seconded the motion to accept the Director's Report. There was no discussion. The motion carried unanimously.**

Old Business:

- 1- Buildings and Grounds Updates:**
 - a.** Alison Boutaugh updated the Board on a recent discussion with Ken Beausoliel regarding the need to replace the cooling tower as soon as possible and that there is money put aside for this project. She is hoping that the work can begin by April.
 - b.** Alison Boutaugh also reviewed some other grounds issues needing improvement.

New Business:

- 1- Alison Boutaugh reviewed all aspects of the FY19 Budget proposal.
- 2- **Anna Naum moved and Aileen Witkowski seconded the motion to forward the FY19 budget as presented.** There was no further discussion. **The motion carried unanimously.**

Citizen's Comments: None

Trustee's Comments:

- 1- Bernadette Quercia thanked Alison Boutaugh for putting together the budget information in a clear and informative manner.

Announcements:

- 1- The next Regular Meeting will be held on Thursday, February 15, 2018, at 2 PM at the Library/Community Center.

Adjournment:

- 1- Robert LaChance adjourned the meeting at 2:58 PM.



Linda Kaplan
Recording Secretary

1-18-18 Library Board of Trustees