



## *Board of Trustees*

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**Special Meeting Minutes**  
**Thursday, April 7, 2016, 2:00 PM**  
**Library/Community Center**

Mary Fatsi called the meeting to order at 1:59 PM in the Library/Community Center.

Members Present: Mary Fatsi, Robert LaChance, Michael Lajeunesse,, Anna Naum, Sally White and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: Steve Herbert and Roger Tremblay

Members Not Present: None

*Secretary's Report:*

- 1- **Anna Naum moved and Robert LaChance seconded the motion to accept the Secretary's Report.** There was no discussion. **The motion was carried by all members, except Sally White, who abstained.**

*Correspondence:*

- 1- Sally White presented copies to the Board of a letter sent to her from another Board member. Anna Naum concluded a discussion regarding the letter by saying that she felt that a private letter from one board member to another did not belong at the meeting.

*Financial Report:*

- 1- **Anna Naum moved and Aileen Witkowski seconded the motion to accept the Financial Report.** There was no discussion. **The motion was carried by all members, except Sally White, who abstained.**

*Director's Report:*

- 1- **Anna Naum moved and Aileen Witkowski seconded the motion to accept the Director's Report.** Discussion included a request by Michael Lajeunesse to explain filtering at a future board meeting. **The motion carried unanimously.**

*Old Business:*

- 1- Buildings and Grounds:
  - a. Alison Boutaugh reviewed Library/Community Center's HVAC System Study conducted by Tighe & Bond. She also mentioned that funding replacement of the HVAC system might be eligible through an Eversource energy-saving project.
  - b. Alison Boutaugh met with Judy Rondeau, Natural Resources Specialist with Eastern CT Conservation District, who made recommendations and mentioned that there are grant opportunities for water quality improvement projects. Judy mentioned to Alison that the Library/Community Center might be eligible for a grant if a rain garden is installed on the grounds and pervious pavers replace disintegrating bricks along the driveway in the back of the building.
  - c. **Anna Naum moved and Aileen Witkowski seconded the motion to approve pursuit of the grant project and refer the project to the Board of Selectmen.** There was no further discussion. **The motion was carried by all members, except Sally White, who was opposed.**
- 2- Payphone:
  - a. **Michael Lajeunesse moved and Robert LaChance seconded the motion to remove the library's payphone and refer its discontinuation of use to the Town of Thompson for approval.** Discussion included unnecessary expense compared to annual and declining usage of the payphone. **The motion carried unanimously.**
- 3- 3D Printer:
  - a. **Anna Naum moved and Aileen Witlowski seconded the motion to accept the policy for 3D Printer Use as written.** Discussion included the ability to amend the policy as needed. **The motion was carried by all members, except Sally White, who was opposed.**
  - b. **Anna Naum moved and Robert LaChance seconded the motion to approve purchase of the *Ultimaker 2+* 3D Printer selected by Alison Boutaugh.** Alison Boutaugh explained that supplies for 3D printer use will be funded by the Friends of the Thompson Library. **The motion was carried by all members, except Sally White, who was opposed.**
- 4- FY17 Budget:
  - a. Alison Boutaugh reported that the Board of Finance was still reviewing town budgets, including the library's FY17 budget.

*New Business:* None

*Citizen's Comments:*

- 1- Steve Herbert suggested increasing public relations media to encourage library program volunteerism.
- 2- Roger Tremblay asked for clarification regarding the use of the 3D printer by younger children.

*Trustee's Comments:*

- 1- Sally White reviewed her comments from previous board meetings.
- 2- Sally White announced her resignation from the Board of Trustees due to personal reasons.
- 3- Mary Fatsi accepted the resignation and wished Sally White well on behalf of the Board of Trustees.

*Announcements:*

- 1- The next Regular Meeting will be held on Thursday, April 28, 2016, at 2:00 PM, at the Library/Community Center.

*Adjournment:*

- 1- Mary Fatsi adjourned the meeting at 3:30 PM.



Linda Kaplan  
Recording Secretary

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Library Board of Trustees  
April 7, 2016