



Board of Trustees

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Regular Meeting Minutes
Thursday, February 18, 2016, 2:00 PM
Library/Community Center

Mary Fatsi called the meeting to order at 2:03 in the Library/Community Center.

Members Present: Mary Fatsi, Robert LaChance, Michael Lajeunesse,, Sally White and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: Anna Naum

Secretary's Report:

- 1- **Aileen Witkowski moved and Robert LaChance seconded the motion to accept the Secretary's Report.** Sally White asked that the Jan. 21,2016 minutes be corrected to reflect (under Old Business, Building and Grounds, letter c) her comment that the old light bulbs being replaced be donated to a non-profit. There was no further discussion. **The motion carried unanimously.**

Correspondence:

- 1- Alison Boutaugh presented a letter from the Association of Connecticut Library Boards. The letter requests annual dues of \$100 for continued membership in the association. **Robert LaChance moved and Aileen Witkowski seconded the motion to continue membership for this year.** There was no discussion. **The motion carried unanimously.**

Financial Report:

- 1- **Aileen Witkowski moved and Robert LaChance seconded the motion to accept the Financial Report.** There was no discussion. **The motion was carried by all members, except Sally White, who abstained.**

Director's Report:

- 1- **Robert LaChance moved and Michael Lajeunesse seconded the motion to accept the Director's Report.** There was no discussion. **The motion carried unanimously.**

Old Business:

- 1- Buildings and Grounds:
 - a. Alison Boutaugh explained that repairs to the Library/Community Center are still under consideration pending an addendum to a contract prior to hiring any company to assess work needed on repairs by the Board of Selectmen.
- 2- FY17 Budget:
 - a. Alison Boutaugh said that the Budget Presentation went well, and that budget presentations by the Board of Selectman to the Board of Finance will commence on March 3, 2016.
- 3- 3D Printer:
 - a. Alison Boutaugh reported that she is still investigating guidelines for 3D printer use.

New Business

- 1- Sally White asked Alison Boutaugh how library card holders are tracked, to which an explanation was given. No further discussion was required.

Citizen's Comments: None

Trustee's Comments:

- 1- Sally White commented that any correspondence that is brought up at a meeting that requires a vote should be on the meeting agenda as New Business.

Announcements:

- 1- The next regular meeting will be held on Thursday, March 17, 2016, 2 PM at the Library/Community Center.

Adjournment:

- 1- Mary Fatsi adjourned the meeting at 2:43 PM.



Linda Kaplan
Recording Secretary