



Board of Trustees

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Regular Meeting Minutes

Thursday, February 15, 2018, 2 PM

Library Meeting Room at the Library/Community Center

Members Present: Mary Fatsi, Donna Lynch, Anna Naum, and Bernadette Quercia

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: Robert LaChance and Aileen Witkowski

The meeting was called to order at 2:02 PM.

Secretary's Report:

- 1- Donna Lynch moved and Anna Naum seconded the motion to accept the Secretary's Report as presented . There was no discussion. The motion carried unanimously.**

Correspondence: None

Financial Report:

- 1- Anna Naum moved and Bernadette Quercia seconded the motion to accept the Financial Report. There was no discussion. The motion carried unanimously.**

Director's Report:

- 1- Alison Boutaugh reviewed the Director's Report, which included purchasing new equipment for the laboratory.**
- 2- Anna Naum moved and Bernadette Quercia seconded the motion to accept the Director's Report. There was no discussion. The motion carried unanimously.**

Old Business:

- 1- Buildings and Grounds Updates:**
 - a. Alison Boutaugh reported that the cooling tower replacement project has gone to bid. Ten companies came on-site to view the location. Bids are due next week.**

2- FY19 budget:

- a. Alison Boutaugh discussed the FY19 library budget, which was presented to the Board of Selectmen. She mentioned that budgets will be presented to the public in March as well as workshop meetings with the Board of Finance.

New Business: None

Citizen's Comments: None

Trustee's Comments:

- 1- Bernadette Quercia asked if the library/community center had any protocol in the case of any firearm shooting that may occur in light of the school shootings that have been in the news.
- 2- Alison Boutaugh said that she had already called a safety officer to contact her. There has been no response as of this date.

Announcements:

- 1- The next Regular Meeting will be held on Thursday, March 15, 2018, at 2 PM at the Library/Community Center.

Adjournment:

- 1- Mary Fatsi adjourned the meeting at 2:45 PM.



Linda Kaplan
Recording Secretary

2-15-18 Library Board of Trustees