



Board of Trustees

Page 1 of 2

Regular Meeting Minutes

Thursday, March 15, 2018, 2 PM

Library Meeting Room at the Library/Community Center

Members Present: Mary Fatsi, Robert LaChance, Donna Lynch, Anna Naum, Bernadette Quercia, and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: None

Robert Lachance called the meeting to order at 2:05 PM.

Secretary's Report:

- 1- Anna Naum moved and Mary Fatsi seconded the motion to accept the Secretary's Report as presented . There was no discussion. The motion carried unanimously.**

Correspondence:

- 1- Alison Boutaugh handed out copies of a memo sent out by the Selectmen's office asking town employees to sign up for a town email account.**

Financial Report:

- 1- Anna Naum moved and Bernadette Quercia seconded the motion to accept the Financial Report as presented. There was no discussion . The motion carried unanimously.**

Director's Report:

- 1- Alison Boutaugh reviewed the Director's Report, which highlighted activities this month at the library and new projects planned for the Lab @ the Library.**

Old Business:

- 1- Buildings and Grounds:**
 - a. Alison Boutaugh reported that the bid to replace the cooling tower was awarded to New England Mechanical. The cooling tower is on order and will require a 3-day installation at the end of May.**
 - b. As discussed at an earlier meeting, Alison Boutaugh pointed out the condition of the area by the back driveway. Alison will set up a meeting with Ken Beausoliel regarding options.**

New Business:

- 1- Alison Boutaugh met with Steve Lewis, a local architect, who drew up a few plans that would enhance the space in the children's area. Bernadette Quercia and Mary Fatsi agreed to form a committee to pursue design plans and increase the seating area.

Citizen's Comments: None

Trustee's Comments:

- 1- Robert LaChance mentioned that the town's employee union had settled its contract dispute and discussed how employee wage increases and other issues might impact the library.

Announcements:

- 1- The next Regular Meeting will be held on Thursday, April 19, 2018, at 2 PM at the Library/Community Center.

Adjournment:

- 1- Robert LaChance adjourned the meeting at 3:42 PM.



Linda Kaplan
Recording Secretary

3-15-18 Library Board of Trustees